



Gavilan College Academic Senate
Tuesday, February 21st, 2017 from 2:30 – 4:00 p.m.
LOCATION: ART 103 (across from the Theater Entrance)

MINUTES

ATTENDANCE

A. Rosette, J. Maringer, O. Zamora, M. Turetsky, B. Arteaga, D. Achterman, J. Lango, P. Henrickson, J. Hooper, C. Mantia, S. Dharia, L. Stubblefield, D. Dedenti

ABSENT

G. Cribb, E. Venable, M. Johanson

GUEST

K. Rose, M. Bresso, P. Wruck, F. Lozano, K. Wagman, K. Smith

I Opening Items: (5)

A) **Call to order** at 2:35 PM

B) **Welcome and Roll Call** read by J. Maringer

C) **Approval of Minutes: February 7th, 2017**

MSC (J. Lango/B. Arteaga). Vote: unanimous. Approved as presented.

D) **Approval of Agenda**

MSC (J. Lango/M. Turetsky). Vote: unanimous. Approved as presented.

II Public Commentary: (5)

This portion of the meeting is for members of the public to address the senate. No actions will be taken. Each individual is limited to one minute.

None

III Reports: (15)

A) Standing Reports:

1) **ASGC**

Not present

2) **College President**

President Rose reported on her attendance at the statewide academic senate 2017 Accreditation Institute. She had the opportunity to talk with different representatives about the changes that are occurring at the state level and the local campus level. As the campus gears up for accreditation, discussions are being held on the ACCJC and its continuation, which the senate is involved. President Rose also voiced the importance of having representatives at the senate trainings.

3) **Vice President of Instruction Academic Affairs**

M. Bresso reported on the large number of curriculum updates. Currently, the campus is looking to add late start classes and once locations are set then a list will be sent out to the campus. She met with A. Rosette about faculty issues and the Academic Senate background and is looking forward to their partnership.

4) **Vice President of Student Services**

None

5) **Senators** (please include any input regarding ongoing AS discussions)

B. Arteaga: The Equal Opportunity Advisory Committee met and will begin working on the bylaws. The next meeting is March 29, 2017 with the goal of having a set of bylaws ready for acceptance. A. Rosette will add as a future agenda item.

Athletics: Women's Basketball team will be heading towards the finals.

DRC: Workability Program received an award for being an outstanding program.

Social Sciences: The department is asking about printing and the campus situation which is not clear and would like more information. President Rose suggested that departments talk with their respective area dean for current information and updates on printing on campus.

6) Senate President

A. Rosette announced that the Faculty of the Month for February will be Nicole Cisneros. He also met with President Rose and K. Wagman discussing the roles and direction of the Academic Senate in terms of resources which will be sent forward as a recommendation. He has also been fielding questions about the Full-Time Hiring Process, which has been directed to the Department Chairs. On the topic of the Educational Master Plan, questions were asked about the Full-Time Hiring Plan's omission from the plan and they were redirected to the faculty on the steering committee and the department chairs. Another concern voiced by faculty was clarification on the Sabbatical Application Process. This will be discussed at the next meeting. A. Rosette also updated the senate on his work with the Equity Committee in terms of clarifying the processes used and how appointments are made. Also, the Process and Procedures for Grant Application has been reviewed and needs continued work to make sure it is doing what it is intended to do. Had a conversation with John Freitas, the treasurer for the Academic Senate for California Community Colleges, who presented on Constitutions and Bylaws was contacted for advice on Academic Senate constitutions and bylaws. His comments and suggestions were shared with the work groups. He also offered to review and give feedback on the drafts as needed. Lastly, the Faculty of the Year Committee will begin its process soon and more information will be provided to the senate when it is available.

B) Academic Senate Standing Committees

None

IV Information:

A) Equivalency Committee Update: Kathy Campbell/Dale Clark (10)

K. Campbell gave her final report, which is posted on the Academic Senate website. She announced that D. Clark is the new chair. Last year was a busy year, where 25 applications were approved and 20 applications were denied. It was nice to see a diversity of applications. So far this year, one has been submitted and was approved for Math. One issue being discussed is record keeping. A. Rosette thanked K. Campbell for her work.

V Discussion:

A) Senate Constitution Workgroup: First Draft

- 1) *The senate will introduce a preliminary constitution draft and seek further recommendations from the senate* (Sejal, Doug) (30)

The first draft was presented and discussed. D. Achterman went over suggested changes. Under section four, it was suggested to keep the list of department representation general and not list them individually since there may be reorganization. Another suggestion was to have 14 seats with additional seats added as stipulated in the bylaws. President Rose advised that this is where conversation about what constitutes a department can occur.

A motion was made to extend this item by 10 minutes

MSC (B. Arteaga/J. Lango). Vote: unanimous. The motion is approved.

It was pointed out that Senators are appointed by the departments and officers are elected from those senators that are department appointed.

A motion was made to extend this item by an additional five minutes.

MSC (D. Achterman/J. Lango). Vote: unanimous. The motion is approved.

The work group will send the draft to the senators to share with their departments. Feedback should be sent to the work group real time.

B) Senate Bylaws Workgroup: Framework

- 1) The senate will introduce the framework and key issues being addressed by the Bylaws Workgroup (Jane, r2row) (15)

An overview was given on the work being done on the bylaws. The first step is identifying shared governance and what the senate needs to get done with their 10+1. A list of faculty-appointed members in various committees is being compiled with the intention of having those representatives to report to senate. The reasoning is to restructure the academic senate

composition and create a reporting process within the bylaws through a liaison. This is a distribution and delegation of duties, which currently the Academic Senate president performs. The hope is to present a draft of the bylaws at the next Academic Senate meeting and help is needed. The work group will meet Tuesday, February 28, 2017 from 2:30 – 4 pm in Art 103.

C) Resolution of Support and Commitment to Undocumented Students

- 1) *The senate will consider drafting and recommending a senate resolution expressing support and commitment to undocumented students. (15)*

The board has asked for resolutions from the staff to support undocumented students. A. Rosette distributed an example resolution from the Academic Senate of El Camino College. President Rose will share their draft to the Academic Senate. K. Wagman will lead the effort in creating a resolution. The senate is in agreement in having K. Wagman lead this effort. A. Rosette will distribute an invitation to the senators to take part in this resolution. It needs to be crafted and delivered to the Academic Senate president by March 1, 2017 for inclusion as an action item at the Academic Senate meeting on March 7, 2017 Board of Trustee meeting.

VI Action:

- A) None

VII Closing Items:

- A) Open Forum: (time permitting)
- B) Items for next agenda
 - 1) Senate Constitution Final Draft
 - 2) Senate Bylaws First Draft
 - 3) Faculty Senate Leadership Recruitment and Support
 - 4) Sabbatical Application Process and Recommendation

VIII Adjournment by consensus at 4:06 pm.

J. Lango moved to adjourn the meeting.

Next meeting: March 7th, 2017